



Admission Policy

Darul Hadis Latifah Secondary School & College

This policy is reviewed annually by the governing body, and was last reviewed on July 2015.

Statement of ethos:

1. Darul Hadis Latifah secondary school was established in 1998 (formerly known as Madrasah-e-Darul Qirat Majidiah by the holy Saint Hadrat Allamah Maulana Md. Abdul Latif Chowdhury Fultali (R.A.) with his Murideen and Muhibbin. As a Muslim faith school, we aim to provide education for all pupils in an Islamic environment where Islamic doctrine and practice permeates every aspect of the school's activity.
2. We ask all parents applying for a place here to respect this ethos and its importance to the school community. As a Muslim school, Darul Hadis Latifah may admit Muslim pupils only.
3. Darul Hadis Latifah admits pupils who are bilingual or at various advanced stages of learning English. The school does not have the facilities to admit pupils who are at an early stage of learning English.
4. Darul Hadis Latifah admits pupils who have a statement of special educational needs (SEN) only if it feels it can meet their needs. The school admits pupils who have a disability and will negotiate with parents the reasonable adjustments to be made to accommodate the needs of these pupils. Where pupils have learning difficulties, the school follows the national code of practice.

Making an application:

1. Darul Hadis Latifah is an independent school and the governing body has responsibility for admissions to the school. We intend to admit 30 boys in Year 7 in the school year which begins in September 2015 Places will be allocated solely on the admission test results. Priority shall be given to the pupils who are the sibling of the pupils who are already attending the school.
2. Offers will be made at the same time as other secondary school in the area. If places are rejected they will be notified as soon as possible.
3. Unsuccessful applicants will, if they wish, be placed on a waiting list. The request to be added to the waiting list must be made in writing to the school office. The list will be maintained until 31 December following the admission of Year 7.
4. Unsuccessful applicants wishing to appeal against the decision, may Appeal to the school office. Parents / carers are asked to appeal to the school office within 3 weeks or 10 school days, whichever is longer, of the refusal of the place.
5. "Looked after children" has the same meaning as in s.22 of the Children's Act 1989.

6. "Sibling" includes brothers, adopted brothers, half-brothers, fostered brothers and step brothers. In all cases the siblings must be living at the same address as the sibling who attends the school and as the relevant parent/carer. Siblings do not include cousins or any other relatives.
7. "Proximity" and "distance". Whenever distance from the school is a relevant factor it will be determined by the nearest straight line from the front door of the applicant's home to the entrance to the school in **1 Cornwall Avenue, London E2 0HW**. This distance will be measured by the electronic distance programme. Applicants living closer to the school will be preferred over those living further away.
8. In the event of the number of applications exceeding the number of places, the following criteria will be applied in the order set out below.
 - a. Muslim children who meet the religious practice test.
 - b. Muslim children who meet the religious practice test and who have a sibling who is due to be attending the school at the proposed date of admission of the applicant.
 - c. Looked after Muslim children who meet the religious practice test.
9. In the event of a tie after all other criteria have been applied then the final place will be allocated randomly by way of a lottery observed by an independent person.

Date Policy Approved: 23rd July 2015

Print Name (Chair of Governors): **Maulana Muhammad Abdul Jalil**

Signature (Chair of Governors):

Next Review Date: July 2016

Responsibility for review: Principal / Governors